

**Format for Cover-Page**

DBT Ref. No. \_\_\_\_\_

Title of the project under the DBT Ramalingaswami Re-entry Fellowship:

Project Completion Report:

Name of Awardee and Address

## Proforma for Project Completion Report

1. File No.

2. Date of Sanction & Duration of Fellowship

3. Name of Awardee

(i) Title of Project

(ii) Objective

4. Achievements vis-a-vis objectives/ targets

Objectives defined	Objectives met

5. Detailed consolidated report vis-à-vis

(i) Outcome of the entire project

(ii) Highlights/ Significant achievement (s)

(iii) Specific deliverable (s)

(iv) Publications

(v) Human Resources

(vi) Deviation made from original objectives if any, while implementing the project and reasons thereof.

(vii) Experimental work giving full details of experimental set up, methods adopted, data collected supported by necessary tables, charts, diagrams, photographs etc.

(viii) S&T benefits accrued

6. Budget utilization

Head	Total Grant release till date	Grant Utilized

## FINAL STATEMENT OF EXPENDITURE

1. Title of the project under the DBT Ramalingaswami Re-entry Fellowship:
2. Sanctioned cost : Rs.
3. Revised Cost, if any : Rs.
4. Duration of the project : \_\_\_\_\_ (months/years)
5. Sanction order No. :
6. Date of commencement of project :
7. Extension, if any :
8. Date of completion of project :

### Details of grant, expenditure and balance

#### Table I: Sanction and Release Details

(Please furnish details as per the official order. May increase the column if there is additional years)

S. No.	Budget Head	Sanctioned cost	Year-wise Release made					Balance
			1 <sup>st</sup> Yr.	2 <sup>nd</sup> Yr.	3 <sup>rd</sup> Yr.	4 <sup>th</sup> Yr.	5 <sup>th</sup> Yr.	
1	Fellowship							
2.	Contingency / Research Grant							
3.	HRA							
4.	Overheads, if any							
5.	Total							

Indicate the Interest earned and submit the Bharat Kosh receipt.

#### Table II: Expenditure Details

S. No.	Budget Head	Year-wise Expenditure incurred					Balance
		1 <sup>st</sup> Yr.	2 <sup>nd</sup> Yr.	3 <sup>rd</sup> Yr.	4 <sup>th</sup> Yr.	5 <sup>th</sup> Yr.	
1	Fellowship						
2.	Contingency / Research Grant						
3.	HRA						
4.	Overheads, if any						
5.	Total						

Indicate the Interest earned and submit the Bharat Kosh receipt.

(AWARDEE)

(FINANCE OFFICER)

(HEAD OF THE INSTITUTE)